

HOPEWELL AREA SCHOOL BOARD
REGULAR BUSINESS MEETING
APRIL 16, 2018

The Board of Directors of the Hopewell Area School District met in regular session on Monday, April 16, 2018, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:12 p.m. by Lesia Dobo, Board President.

Prayer and flag salute was led by Dr. Miller. Roll call by the secretary followed. Those Directors in attendance were:

Daniel Caton
Lesia Dobo
Rob Harmotto
Lori McKittrick
Kathryn Oblak
Darren Newberry
Daniel Santia
Jeffrey Winkle

Members Absent:
John Bowden

Also in attendance were: Dr. Michelle Miller, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Jennifer Conrad, Business Administrator; Nancy Barber, Secretary; Robert Kartychak, Principal; Donald Short, Athletic Director; Rosann Hindman, Director of Food Services; and citizens.

Mrs. Dobo announced that an Executive Session was held prior to the meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

"Good News" reports were presented by Mr. Kartychak from the elementary schools. A copy of his report and one from the Junior High School are attached to these minutes.

Kim Cassidy, Regional Manager of Nutrition Inc. and Rosann Hindman, Food Services Director, updated the Board on the current financial status of the cafeteria and a projected budget for the 2018-2019 school year. Ms. Cassidy also explained the new breakfast kiosk that they are piloting at the Senior High School through the end of the year.

Mrs. Dobo asked for approval of minutes.

APPROVAL OF GROUPED ITEMS

MOTION #1

By Rob Harmotto, seconded by Darren Newberry, to approve items (1) and (2) as presented in accordance with the School Board’s agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Approval of Minutes

1. Recommendation to approve the March 19, 2018 business meeting minutes as presented.
2. Recommendation to approve the April 9, 2018 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Dan Santia, seconded by Dan Caton, to approve items (1) through (3) as presented in accordance with School Board’s agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors’ Report

1. Recommendation to accept report for taxes collected for the month of March 2018, as presented, and make said report a part of these minutes.

Treasurer’s Report

2. Recommendation to accept report of the Treasurer for the month of March 2018, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of March 2018, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Becky Adams, a substitute teacher and parent in the District, spoke of her concern for “flexible seating” in the classroom. She said that as a substitute, it is difficult to maintain discipline and organization in the classroom. As a parent, she believed that her children needed a

more structured classroom and would benefit from a traditional setup. She also reported that as a substitute teacher, she has not had “intruder” training or what to do in case of an emergency. Ms. Adams said that her children had not been shown what to do on those instances as well.

Dr. Miller reported that elementary and junior high students would have intruder training this spring and that the District was working on an Emergency Response Handbook for each classroom. She also stated that teachers were allowed to choose the seating for their classroom. She would address Ms. Adams concerns with the principals.

Shirley D’Eramo asked what items would be served on the new breakfast kiosk at the Senior High School. Ms. Cassidy reported that students like the breakfast sandwiches, and muffins. She also said that they serve whole wheat Pop Tarts and donuts, fruit and Benefit Bars.

Katie Callen and Frank Montagnese spoke in support of Vincent Kortstam as girls varsity soccer coach.

At this time Mrs. Dobo asked that Committee discussion and recommendations begin.

Education/Curriculum/Instruction by Jeff Winkle, Chair

MOTION #3

By Jeff Winkle, seconded by Darren Newberry, to approve awarding 156 high school diplomas to Hopewell High School Senior Class of 2018. Further, awarding of said diplomas is contingent upon student completion of all graduation requirements. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPEd ITEMS

MOTION #4

By Jeff Winkle, seconded by Dan Santia, to approve items (1) and (2), as presented in accordance with the School Board’s agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Jeff Snedden, a student at Geneva College, to fulfill a student teacher placement January 15, 2019 through April 26, 2019 under the guidance of Janet Meyers.
2. Myka Duncan, a student at Geneva College, to fulfill a student teacher placement January 15, 2019 through May 3, 2019 under the guidance of Monique Wertz and Joan Potts.

MOTION #5

By Jeff Winkle, seconded by Lori McKittrick, to approve Articles of Agreement for RWAN and Commodity Internet with the BVIU RWAN Consortium for 5 years for 10 Gbps (Gigabit) at a cost of \$1,045.00 per month plus shared Commodity Internet services at a cost of \$111.11 to be shared by all consortium members. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

APPROVAL OF GROUPEd ITEMS

MOTION #6

By Jeff Winkle, seconded by Kathryn Oblak, to approve items (1) through (6), as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Articles of Agreement with the Beaver Valley Intermediate Unit to provide IP Address Block at a cost of \$64.00 for the 2018-2019 school year.
2. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Internet 2 Service at a cost of \$2,000.00 for the 2018-2019 school year.
3. Articles of Agreement for PAIUnet Transport with BVIU RWAN Consortium for PAIUnet services at a cost of \$331.33 per month for three years.
4. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Discovery Education at a cost of \$1.38 per student for the 2018-2019 school year.
5. Articles of Agreement with the Beaver Valley Intermediate Unit to provide Discovery Education – Local Host at a cost of \$530.00 for the 2018-2019 school year.
6. Articles of Agreement with the Beaver Valley Intermediate Unit to provide OverDrive School Digital Library Access at a cost of \$1,498.00 for the 2018-2019 school year.

MOTION #7

By Jeff Winkle, seconded by Lori McKittrick, to approve the contract renewal for the 2018-2019 school year with AOT, Inc., providers of the District's occupational and physical therapy services, as well as speech therapy services on an as needed basis. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

MOTION #8

By Jeff Winkle, seconded by Kathryn Oblak, to approve the requirement to have student enrollment of eight or more students in high school classes in order to provide course offering, excluding AP, Level 4, or special education classes. MOTION carried unanimously by an affirmative vote of all the Directors in attendance.

MOTION #9

By Jeff Winkle, seconded by Dan Santia, to approve the Special Education Plan for school years 2018-2021. MOTION carried unanimously by an affirmative roll call vote of all the Directors in attendance.

MOTION #10

By Jeff Winkle, seconded by Rob Harmotto, to approve the Districtwide Comprehensive Plan for school years 2018-2024. MOTION carried unanimously by an affirmative roll call vote of all the Directors in attendance.

Athletics by Daniel Caton

MOTION #11

By Daniel Caton, seconded by Dan Santia, to approve students from the Central Valley School District to practice and participate in swim meets with the Hopewell Area Junior High School Swim Team for the 2017-2018 School Year, effective in the spring 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Buildings and Grounds by Daniel Santia

MOTION #12

By Daniel Santia, seconded by Lori McKittrick, to approve the request of Terry Borkovic to use Gym A at Hopewell Junior High School for a girls volleyball camp from June 4 through June 8, 2018 from 9:00 a.m. until 11:00 a.m. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #13

By Daniel Santia, seconded by Kathryn Oblak, to approve the request of the Robert W. Young Post #8805 of the VFW to conduct their annual Memorial Day parade and service on the grounds of the Junior High School and for the High School band to play in the parade and service. In case of rain, they would like to use the Senior High School main gym. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #14

By Daniel Santia, seconded by Darren Newberry, to approve the request of the Hopewell Area Aqua Club to use the pool on Mondays, Wednesdays and Fridays from June 11, 2018 through August 17, 2018 from 8:00 a.m. until 10:00 a.m. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Finance and Budget by Lori McKittrick

APPROVAL OF GROUPED ITEMS

MOTION #15

By Lori McKittrick, seconded by Kathryn Oblak, to approve items (1) and (2) and to ratify item (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund payments in the amount of \$344,996.51
2. Cafeteria Fund payments in the amount of \$104,362.09
3. General Fund payments in the amount of \$3,730,254.60

MOTION #16

By Lori McKittrick, seconded by Rob Harmotto, to approve the e-Service financial services contract with CSIU, effective July 1, 2018 through June 30, 2019, at an approximate cost of \$25, 000.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #17

By Lori McKittrick, seconded by Darren Newberry, to approve the e-Service student information system (SIS) contract with CSIU, effective July 1, 2018 through June 30, 2019, at an approximate cost of \$31,560.00. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #18

By Lori McKittrick, seconded by Darren Newberry, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Proposal from Weatherproofing Technologies, Inc., a subsidiary of Tremco Incorporated, to provide a moisture survey on the Ballasted EPDM roofs at Hopewell Elementary School, in the amount of \$3,589.00.
2. Proposal from Weatherproofing Technologies, Inc., a subsidiary of Tremco Incorporated, to provide roof diagnostics using infrared scanning on the roofs at each school in the District, in the amount of \$6,000.00.

MOTION #19

By Lori McKittrick, seconded by Rob Harmotto, to approve the appointment of Sandra Cain as interim tax collector for Raccoon Township, effective April 16, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #20

By Lori McKittrick, seconded by Darren Newberry, to approve the payment to Chris Nee and Morgan Singletary, Unified Bocce coaches, in the amount of \$500.00 each. This stipend is provided to the District by Special Olympics. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Legislative by Kathryn Oblak, Co-Chair

MOTION #21

By Kathryn Oblak, seconded by Jeff Winkle, to approve Board Policy #808, Food Services. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Nutrition by Jeff Winkle, Chair

MOTION #22

By Jeff Winkle, seconded by Dan Caton, to approve the contract with Nutrition, Inc. to provide management services for the 2018-2019 school year. This would be Year 4 of 4 renewal periods under the food service management company bid effective July 1, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #23

By Jeff Winkle, seconded by Kathryn Oblak, to approve the pilot Grab-and-Go Breakfast Program: 6 week breakfast kiosk at the Senior High School. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Personnel by Rob Harmotto, Chair

MOTION #24

By Rob Harmotto, seconded by Kathryn Oblak, to create a temporary 2 hour cafeteria server position at the Senior High School on or around April 18, 2018 through May 31, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #25

By Rob Harmotto, seconded by Lori McKittrick, to accept the resignation for retirement of Marjorie Ciucci, High School French teacher, effective June 1, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #26

By Rob Harmotto, seconded by Darren Newberry, to accept the resignation for retirement of Donna Smith, bus driver, effective June 30, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #27

By Rob Harmotto, seconded by Darren Newberry, to accept the resignation of Holly MacBeth, paraprofessional, effective April 10, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #28

By Rob Harmotto, seconded by Lori McKittrick, to approve the employment of Tom Oros, bus driver, effective March 22, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #29

By Rob Harmotto, seconded by Dan Santia, to accept the resignation of Judy Pippard, breakfast monitor at Margaret Ross Elementary School, effective April 27, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #30

By Rob Harmotto, seconded by Dan Santia, to approve the employment of Bill Pfeifer, head girls soccer coach, effective April 17, 2018. MOTION denied due to a four to four vote of those Directors in attendance.

MOTION #31

By Lori McKittrick, seconded by Dan Caton, to approve the employment of Vincent Kortstam, head girls soccer coach, effective April 17, 2018. MOTION denied due to a four to four vote of those Directors in attendance.

MOTION #32

By Rob Harmotto, seconded by Darren Newberry, to approve the employment of Dan Hedglin, aquatics instructor (American Red Cross Lifeguard and Lifeguard Re-Certification Course), effective April 17, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Superintendent's Report

Mrs. Conrad updated the Board on the 2018-2019 budget.

Dr. Maslyk spoke of Hopewell Highlights, the District Newsletter. The newsletter updated the community on Hopewell's Day of Action, the Beaver County Teen Summit, the elementary student assistance program (SAP) and Special Olympics.

Mrs. Dobo and Dr. Miller announced that there will be a Drug Awareness Town Hall Meeting on May 16, 2018 from 6:00 p.m. until 8:00 p.m. at Central Valley High School.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

May 7, 2018 – 7:00 p.m. Work Meeting, Central Administration

May 21, 2018 – 7:00 p.m. Regular Business Meeting, Central Administration

EXECUTIVE SESSION

Mrs. Dobo announced that an Executive Session would be held following the meeting to discuss personnel and student matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mrs. Dobo asked for a motion for adjournment.

MOTION by Darren Newberry, seconded by Kathryn Oblak, that the meeting be adjourned. MOTION CARRIED.

Mrs. Dobo adjourned the meeting at 8:15 p.m.

HOPEWELL AREA SCHOOL BOARD

Lesia Dobo, President

Nancy Barber, Secretary